



**Nez Perce Tribal Enterprises**  
**P. O. Box 327**  
**Lewiston, ID 83501**  
**PH: 208-298-1168 Fax: 208-746-2845**

*In accordance with NPTEC Administrative Actions January 24, 2017 all current NPTE employees, current employees from other entities (NPT, Nimiipuu Health, NPT Housing, & Law & Justice), and enrolled Nez Perce Tribal members will be considered for all "In House" employment. TRIBAL PREFERENCE WILL APPLY.*

***JOB OPENINGS***  
***August 26, 2019***

**IN-HOUSE POSITIONS:**

**CLEARWATER RIVER CASINO & LODGE (LEWISTON, ID):**

**PLAYERS CLUB REPRESENTATIVE (CRC-19-035/Gaming/Full-time):** This position requires a high school diploma or GED, one (1) year of front line guest service skills and two (2) years of cash handling experience. Must be able to obtain a Nez Perce Tribal Gaming License. Other pre-requisites apply as outlined in class description, including motor vehicle report (MVR). **Closes: 08-30-19**

**Machine Tech (CRC-19-036 Gaming/Part-time)** ~ This position is to perform maintenance and repair functions on video gaming machines. Responsibilities include tools, equipment, and guest service. Requires high school diploma, GED, or specialized vocational training. Must be able to obtain a Nez Perce Tribal Gaming License. Gaming machine experience preferred. Electronic and mechanical experience preferred. Must have excellent communication skills, both oral and written, and ability to handle conflict and problem resolution in a professional manner. Ability to work independently and display creativity; excellent attention to detail in compiling data and reports. Must have a positive work history. **Closes 08-30-2019**

**ITSE YE YE CASINO (KAMIAH, ID):**

**Machine Tech (IYY-19-037 Gaming/Part-time)** ~ This position is to perform maintenance and repair functions on video gaming machines. Responsibilities include tools, equipment, and guest service. Requires high school diploma, GED, or specialized vocational training. Must be able to obtain a Nez Perce Tribal Gaming License. Gaming machine experience preferred. Electronic and mechanical experience preferred. Must have excellent communication skills, both oral and written, and ability to handle conflict and problem resolution in a professional manner. Ability to work independently and display creativity; excellent attention to detail in compiling data and reports. Must have a positive work history. **Closes 08-30-2019**

## **OPEN POSITIONS:**

### **CLEARWATER RIVER CASINO & LODGE (LEWISTON, ID):**

**SECURITY OFFICER** (CRC-18-059/Gaming/Full-time): **RE-ADVERTISEMENT**: This position requires a high school diploma, GED, or specialized vocational training in security procedures and protocols. One (1) year of experience in security or law enforcement preferred with superior work ethics and report writing skills. Other pre-requisites apply as outlined in class description, including motor vehicle report (MVR). **Closes: Open until filled**

**HOUSEKEEPING LEAD** (HTL-19-019/ Full-time): The purpose of the position is to assist the Executive Housekeeper with supervision of hotel housekeepers on an assigned shift. Requires high school diploma, GED or specialized vocational training in areas of housekeeping, janitorial and/or environmental services. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Requires training and/or three (3) years' work experience in housekeeping, janitorial and/or environmental services. Requires one (1) year of supervisory experience; demonstrated computer skills with word, spreadsheets and database systems; effective communication skills to read, follow written directions on safety/warning labels; compute simple math equations, generate written reports and effectively communicate verbally information, instructions and direction; experience and knowledge of cleaning procedures, practices and handling of chemicals preferred. Must be able to pass a criminal history check. **Closes: Open until filled**

### **ITSE YE YE CASINO (KAMIAH, ID):**

**SHORT ORDER COOK** (IYY-19-020/Part-time): The short order cook is responsible for the preparation of high quality food in a timely manner, efficient, sanitary and consistent manner. Must be able to obtain a Food Handlers Certification. Formal or informal education, which ensures the ability to read, write, and understand oral/written instruction. Prefer three (3) months of Line Cook experience; cooking breakfast, lunch, and dinner. **Closes: Open until filled**

**JANITOR** (IYY-19-025/Part-time): Responsible for cleaning and orderly upkeep of the Itse Ye Ye Casino, including the administrative office. Formal or informal education, which ensures the ability to read, write, and understand oral/written instruction. Cleaning or janitorial experience preferred. Other pre-requisites apply as outlined in class description **Closes: Open until filled**

### **NEZ PERCE EXPRESS (LEWISTON, ID)**

**STORE CLERK** (NPX-19-018/Part-time): **RE-ADVERTISEMENT** The incumbent of this position will assist in maintaining store operations to assure guest satisfaction and profitability as well as a positive work atmosphere. Requires high school diploma or GED. Three (3) months cash register and stocking experience in a customer service oriented establishment preferred. Other pre-requisites apply as outlined in class description. **Closes: Open until filled.**

### **QE'MES EXPRESS (WINCHESTER, ID)**

**STORE CLERK** (QMX-19-022/Part-time): **RE-ADVERTISEMENT** The incumbent of this position will assist in maintaining store operations to assure guest satisfaction and profitability as well as a positive work atmosphere. Requires high school diploma or GED. Three (3) months cash register and stocking experience in a customer service oriented establishment preferred. Other pre-requisites apply as outlined in class description. **Closes: Open until filled**

### **Clarkston Golf Course (Clarkston, WA)**

**GROUNDSKEEPER** (CGC-19-034/Non-Gaming/Part-time) the groundskeeper will perform assigned duties to maintain the golf course grounds and will ensure that grounds are maintained in an aesthetic manner to provide for a good customer and clientele experience. Substantial experience of maintenance of golf grounds and equipment. Operational knowledge of using turf maintenance tools, tractors, golf carts and various hand & power equipment. Knowledge of golf course standards, game rules and player etiquette. Familiarity with safety procedures, gardening and janitorial activities. Must have a valid driver's license and must be insurable under the Tribe's policy. **Closes:**  
**Open until filled**

### **Zim's Hot Spring (NEW MEADOWS, ID)**

**HOT SPRINGS ASSISTANT** (ZIM-19-033 Non-gaming/Part-time): The purpose of this class is to provide the Resort Operator assistance in all aspects of maintenance, janitorial and operation of the resort business unit. Requires high school diploma, GED, or specialized vocational training. Two years of working with general public and customer service experience. Some knowledge of electrical and mechanical devices and how to repair. **Closes:**  
**Open until filled**

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#### **EMPLOYEE BENEFIT PACKAGE:**

- Medical/Dental/Vision
- Employer-paid Life Insurance + option to add
- 401(K) competitive match
- Employee Discounts
- Annual & Sick Leave + Paid Holidays
- Employee Assistance Program
- Furnished Uniforms
- Short-Term Disability & Accident Insurance option

#### **APPLICATION REQUIREMENTS:**

- Positive Work History.
- Transcripts or diploma must be submitted if position requires.
- Positions required to drive must submit a three (3) year Motor Vehicle Report (MVR) issued within 90 days preceding submittal of application.
- Pre-employment drug screening.
- **All Gaming positions require a Nez Perce Tribal Gaming license;** and are subject to the application procedures established by the Gaming Commission.
- Complete employment application
- Three (3) letters of references (Gaming positions only).
- Complete class description available upon request.

**INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED** Applications are also available online at [www.crcasino.com](http://www.crcasino.com) or email [hr@crcasino.com](mailto:hr@crcasino.com)