



Nez Perce Tribal Enterprises
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In accordance with NPTEC Administrative Actions January 24, 2017 all current NPTE employees, current employees from other entities (NPT, Nimiipuu Health, NPT Housing, & Law & Justice), and enrolled Nez Perce Tribal members will be considered for all "In House" employment. TRIBAL PREFERENCE WILL APPLY.

JOB OPENINGS
May 13, 2019

IN-HOUSE POSITIONS:

QE'MES EXPRESS (WINCHESTER, ID)

STORE CLERK (QEX-19-022/Part-time): The incumbent of this position will assist in maintaining store operations to assure guest satisfaction and profitability as well as a positive work atmosphere. Requires high school diploma or GED. Three (3) months cash register and stocking experience in a customer service oriented establishment preferred. Other pre-requisites apply as outlined in class description. **Closes: 05/17/2019**

Zim's Hot Spring (NEW MEADOWS, ID)

HOT SPRINGS RESORT MANAGER (CRC-19-023/Full-time): The Resort Manager is the primary NPTE employee at the hot springs resort and is responsible for the overall management, maintenance, upkeep, and operation of the resort business unit. The Resort Manager will operate the hot springs resort property as a publicly accessible, tourism-focused business, and will be responsible for the effective marketing, promotion, and delivery of high quality customer experiences. The Resort Manager will ensure regular operations meet customer needs, and provide for the regular maintenance and upkeep of the Zim's Hot Springs Resort and facilities. Requires high school diploma, GED, or specialized vocational training. Two years of working with general public and customer service experience. Some knowledge of electrical and mechanical devices and how to repair Requires light work that involves standing or walking most of the time, and skill, adeptness and speed in the use of fingers, hands or limbs on repetitive operation of office machines with close tolerances or limits of accuracy. Includes lifting of objects or equipment up to 50 lbs. **Closes: 05/17/2019**

OPEN POSITIONS:

CLEARWATER RIVER CASINO & LODGE (LEWISTON, ID):

SPECIAL PROJECTS WORKER (CRC-19-021/Part-time/Temp/Variable): The purpose of the job is to provide assistance to the designated department in regular or special projects that need to be completed. Special Events worker will work hours based on needs of NPT Enterprises and its departments. Require High school diploma or equivalent. Six (6) months of work experience in inventory, hospitality, gaming, hotel/motel or other facility preferred. Six (6) months of customer service experience preferred. **Closes: 05/17/2019**

SECURITY OFFICER (CRC-18-059/Gaming/Full-time): RE-ADVERTISEMENT: This position requires a high school diploma, GED, or specialized vocational training in security procedures and protocols. One (1) year of experience in security or law enforcement preferred with superior work ethics and report writing skills. Other pre-requisites apply as outlined in class description, including motor vehicle report (MVR). **Closes: Open until filled.**

HOUSEKEEPING LEAD (HTL-19-019/ Full-time): The purpose of the position is to assist the Executive Housekeeper with supervision of hotel housekeepers on an assigned shift. Requires high school diploma, GED or specialized vocational training in areas of housekeeping, janitorial and/or environmental services. Requires a valid driver's license with the ability to be insured under the Tribe's policy. Requires training and/or three (3) years' work experience in housekeeping, janitorial and/or environmental services. Requires one (1) year of supervisory experience; demonstrated computer skills with word, spreadsheets and database systems; effective communication skills to read, follow written directions on safety/warning labels; compute simple math equations, generate written reports and effectively communicate verbally _information, instructions and direction; experience and knowledge of cleaning procedures, practices and handling of chemicals preferred. Must be able to pass a criminal history check. **Closes: 05/17/2019**

BARTENDER (CRC-19-015/Part-time): This position requires a high school diploma or equivalent. Must be able to obtain a valid health card and attend TIPS Training or Alcohol Servers Training within three (3) months of hire date. Requires three (3) months full service bartender experience. Restaurant experience preferred. Must be 19 years of age. Other pre-requisites apply as outlined in class description. **Closes: Open until filled.**

HOUSEKEEPER (HTL-19-010/Part-time): Housekeeping experience preferred. Requires a minimum of six (6) months experience in a customer focused environment. Must possess excellent guest relations and customer service skills. Formal or informal education, which ensures the ability to read and write, and understand oral/written instructions. **Closes: Open until filled.**

ITSE YE YE CASINO (KAMIAH, ID):

SHORT ORDER COOK (IYY-19-020/Part-time): The short order cook is responsible for the preparation of high quality food in a timely manner, efficient, sanitary and consistent manner. Must be able to obtain a Food Handlers Certification. Formal or informal education, which ensures the ability to read, write, and understand oral/written instruction. Prefer three (3) months of Line Cook experience; cooking breakfast, lunch, and dinner. **Closes: 05/17/2019**

NEZ PERCE EXPRESS (LEWISTON, ID)

STORE CLERK (NPX-19-018/Part-time): The incumbent of this position will assist in maintaining store operations to assure guest satisfaction and profitability as well as a positive work atmosphere. Requires high school diploma or GED. Three (3) months cash register and stocking experience in a customer service oriented establishment preferred. Other pre-requisites apply as outlined in class description. **Closes: Open until filled.**

QE'MES EXPRESS (WINCHESTER, ID)

None at this time.

Clarkston Golf Course (Clarkston, WA)

None at this time.

EMPLOYEE BENEFIT PACKAGE:

- Medical/Dental/Vision
- Employer-paid Life Insurance + option to add
- 401(K) competitive match
- Employee Discounts
- Annual & Sick Leave + Paid Holidays
- Employee Assistance Program
- Furnished Uniforms
- Short-Term Disability & Accident Insurance option

APPLICATION REQUIREMENTS:

- Positive Work History.
- Transcripts or diploma must be submitted if position requires.
- Positions required to drive must submit a three (3) year Motor Vehicle Report (MVR) issued within 90 days preceding submittal of application.
- Pre-employment drug screening.
- **All Gaming positions require a Nez Perce Tribal Gaming license;** and are subject to the application procedures established by the Gaming Commission.
- Complete employment application
- Three (3) letters of references (Gaming positions only).
- Complete class description available upon request.

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED Applications are also available online at www.crcasino.com or email hr@crcasino.com