

The Rehabilitation Process



Below are steps developed for applicants and participants showing the process of our services. Our goal is to assist in seeking, obtaining and sustaining employment based on the participant's abilities and to become self reliant.

1. **Application for services must be submitted with proof of tribal membership (Federally Recognized) & schedule appointment with a counselor.**
2. **Meet with counselor** provide current diagnosed disability through your provider.
3. Complete **Participant Application Interview** and other required forms
4. Determine Eligibility (**Within 60 Days of Application Received**)
5. **Approved/Disapproved** for services
6. Develop and implement **Individual Plan For Employment (IPE)**.
7. **Begin VR services** as it relates to IPE.
8. **Provide employment searches** and utilize job-placement assistance.
9. **Remain in regular contact** with counselor and receive services related to IPE and comply with **Client Rights and Responsibilities** to ensure services.
10. **Achieve employment** outcome, conclusion and Successful Service!

An applicant or participant may request a resolution of disagreement through either and Administrative Review or fair hearing through the Client Assistance Program (CAP).

Confidentiality

Our program services are **CONFIDENTIAL** and should not be shared with others. NPTVRS may provide other essential services on an individual basis if proven to be necessary to achieve the goal of employment.

Counseling is strictly confidential. Participants identity and what is discussed is held with the strictest confidence. We do not exchange information without the participant's written consent.

Exceptions to this policy are determined by the Nez Perce Tribe and Idaho State Law which:

- (a) directs NPTVRS to contact the appropriate agency if we become aware that you or someone else is imminent danger or if a minor/and or dependent adult (e.g. elderly or impaired) is being abused (including sexually).
- (b) permits courts to subpoena counseling records for legitimate reasons.

Nez Perce Tribe Vocational Rehabilitation Services

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*Nez Perce Tribe
Vocational Rehabilitation Services*



Assisting with counseling, vocational training, placement services to improve employment opportunities, quality of living and financial independence in our tribal communities.



"...focuses on individual plan of employment..."

**Tel: 208-843-9395
Toll Free: 1-866-440-1109**

NPTVRS

“To assist American Indians with disabilities in obtaining and retaining employment and maximizing their ability to live independently in their communities. Our primary objective focuses on an individual plan of employment. We are committed to the Tribe and both public and private organizations.”

Who is eligible?

To determine eligibility, the NPTVRS has and applied criteria to determine if our services are applicable to a individual with a disability and if their sporadic employment is due in part to their disability. In order to apply for services, the applicant must:

- **Be a member of a Federally recognized Tribe**
- **Residing on or near the Nez Perce Reservation**
- **Have a documented physical/mental disability causing substantial impediments to employment**
- **Have reasonable employment expectations that are achievable**

Qualifying Disability

To apply, you need a current documented disability severe enough it prevents you from attaining and maintaining employment specifically due to your disability. Your provider may assist our counselor in determining if your barriers are caused by your disability.

Student Transition Services

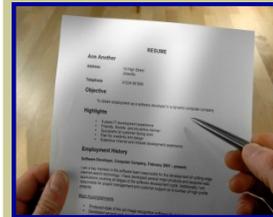
NPTVRS also assists students with a disability ages 16-18 who are in high school or getting a GED to transition into the workforce.



Employment Barriers

Vocational barriers are preventing employment as it relates to the disability. Barriers vary per participant. Every case is unique and individual needs vary.

Services Provided



Upon determining the applicant's eligibility for services an Individual Plan of Employment (IPE) is developed and agreed to. A counselor can assist with resume building, pre and post-employment services, counseling, vocational training, and placement services to improve employment opportunities to ensure there is a quality of living and financial independence in our tribal communities. Re-occurring services are limited and must be specific to existing Individual Plan of Employment (IPE).

We do not pay for debt or services needed prior to approval. We can refer you to the appropriate public and/or private agencies to apply for their services.

A participant may be requested and required to explore other funding opportunities from like services to ensure the participant utilized other services related to their disability or need.

Taking charge of your life!!



Participation in a vocational rehabilitation program can give you more independence, improve your self-esteem and empower you to take charge of your life.

NPTVRS assists participants in setting realistic and reasonable employment goals that are achievable, produce longevity and build independence. Once we determine your employment goals, we will focus on steps to find successful and sustainable employment. We understand the need to secure employment, however we also want to ensure you are satisfied with your employment.

We strive to meet the needs of our participants and hope to assist our participants in successful employment and self-reliance. We want to see individuals continue their employment goals and meet them with great success.

Request resolution of disagreements through either and Administrative review or fair hearing. Client Assistance Program (CAP)

We are not a Social Services agency. Our program focus is to aid those who have barriers to employment due to a disability.

