



**Nez Perce Tribal Enterprises**  
P. O. Box 327  
Lewiston, ID 83501  
PH: 208-298-1168 Fax: 208-746-2845

*In accordance with NPTEC Administrative Actions January 24, 2017 all current NPTE employees, current employees from other entities (NPT, Nimiipuu Health, NPT Housing, & Law & Justice), and enrolled Nez Perce Tribal members will be considered for all "In House" employment. TRIBAL PREFERENCE WILL APPLY.*

**JOB OPENINGS**  
**December 03, 2018**

**IN-HOUSE POSITIONS:**

**None at this time**

**OPEN POSITIONS:**

**CLEARWATER RIVER CASINO & LODGE (LEWISTON, ID):**

**ASSISTANT CASINO SHIFT MANAGER** (CRC-18-052/Gaming/Full-time): This position is responsible for ensuring maximum guest service and satisfaction through the organization and supervision of assigned areas according to established department internal control policies and procedures. High School Diploma or equivalent required, an Associate's Degree in Business Administration or closely related field is highly preferred. Requires two (2) years management/supervisory experience. Supervisory in a Gaming establishment is highly preferred. Gaming experience and cash handling experience preferred. Must be able to obtain a Nez Perce Tribal Gaming License. Requires a valid driver's license including Motor Vehicle Report (MVR). Must be able to obtain TIPS certification, Title 31/SARC, CPR/First Aide. Must possess strong customer service skills, interpersonal and communication skills. Must possess basic computer skills with knowledge of Microsoft suite. Other pre-requisites apply as outlined in class description. **Closes: 12-14-18**

**SOFT COUNT CREW WORKER** (CRC-18-056/Gaming/Part-time): The purpose of this position is to count revenues and verify accuracy. High school diploma or equivalent preferred. Ten-key efficiency and ability to count currency quickly and accurately; six (6) months cash handling work experience preferred. Other pre-requisites apply as outlined in class description. **Closes: 12-14-18**

**PLAYERS CLUB REPRESENTATIVE** (CRC-18-053/Gaming/Part-time): The purpose of this position is to provide exceptional customer service to Players Club members including communicating program features, assisting with membership registration and databases. This position requires a high school diploma or GED, one (1) year of front line guest service skills and six (6) months of cash handling experience. Must be able to obtain a Nez Perce Tribal Gaming License. Requires a valid driver's license with the ability to be insured under the Tribes policy. Other pre-requisites apply as outlined in class description, including motor vehicle report (MVR). **Closes: 12-07-18**

**GUEST SERVICE REPRESENTATIVE** (HTL-18-055/Gaming/Full-time): The purpose of this position is to provide prompt, courteous, efficient service to hotel guests. This position requires a high school diploma or GED, six (6) months

experience in a customer focused environment, and three (3) months cash handling experience. Must be able to obtain a Nez Perce Tribal Gaming License. Requires a valid driver's license with the ability to be insured under the Tribes policy. Other pre-requisites apply as outlined in class description, including motor vehicle report (MVR). **Closes: 12-07-18**

**HOUSEKEEPER(S)** (HTL-18-041/Part-time): Housekeeping experience preferred. Requires a minimum of six (6) months experience in a customer focused environment. Must possess excellent guest relations and customer service skills. Other pre-requisites apply as outlined in class description. **Closes: Open until filled**

**BARTENDER** (CRC-18-011/Part-time): **RE-ADVERTISEMENT:** This position requires a high school diploma or equivalent. Must be able to obtain a valid health card and attend TIPS Training or Alcohol Servers Training within three (3) months of hire date. Requires three (3) months full service bartender experience. Restaurant experience preferred. Must be 19 years of age. Other pre-requisites apply as outlined in class description. **Closes: Open until filled.**

**ITSE YE YE CASINO (KAMIAH, ID)**

**None at this time**

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**EMPLOYEE BENEFIT PACKAGE:**

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| ➤ Medical/Dental/Vision                        | ➤ Annual & Sick Leave + Paid Holidays               |
| ➤ Employer-paid Life Insurance + option to add | ➤ Employee Assistance Program                       |
| ➤ 401(K) competitive match                     | ➤ Furnished Uniforms                                |
| ➤ Employee Discounts                           | ➤ Short-Term Disability & Accident Insurance option |

**APPLICATION REQUIREMENTS:**

- Positive Work History.
- Transcripts or diploma must be submitted if position requires.
- Positions required to drive must submit a three (3) year Motor Vehicle Report (MVR) issued within 90 days preceding submittal of application.
- Pre-employment drug screening.
- **All Gaming positions require a Nez Perce Tribal Gaming license;** and are subject to the application procedures established by the Gaming Commission.
- Complete employment application
- Three (3) letters of references (Gaming positions only).
- Complete class description available upon request.

**INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED**

Applications are also available online at [www.crcasino.com](http://www.crcasino.com) or email [hr@crcasino.com](mailto:hr@crcasino.com)