

# NEZ PERCE TRIBAL HOUSING AUTHORITY'S

# 2017

## Annual Performance Report

## Public Notice



### **Desk copies are available at the following locations:**

**Senior Citizens' complexes**

*Chief Joseph*

*Chief Looking Glass*

**Ni Mii Puu Health**

**NPTEC Building**

**Pi-nee-waus**

**Wa-a-yas**

**NPTHA Offices**

**NP Tribe's Executive Director's Office**

**TERO**

**Bureau of Indian Affairs (BIA)**

### **Your comments may be sent by mail to:**

Nez Perce Tribal Housing Authority

ATTN: Laurie Ann Cloud, Executive Director

PO Box 188

Lapwai, ID 83540

**or phoned to the NPTHA office located in Lapwai, ID at:**

208-843-2229

1-888-334-5167

**COMMENTS DUE BY March 9, 2018**



## INDIAN HOUSING PLAN/ANNUAL PERFORMANCE REPORT

(NAHASDA §§ 102(b)(1)(A) and 404(a)(2))

Beginning in 2012, the HUD office combined the Indian Housing Plan (IHP) and the Annual Performance Report (APR) into one form. The attached version has been modified and reformatted for easy reading. The APR describes our programs and reports our accomplishments, unit inspections and sources & uses of funds. The full version is available at our office.

### Section 1

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### Please Note:

The Annual Performance Report is reflected in the grey shaded areas.

If you have any questions or comments regarding this report, please contact Angela Burcham or Laurie Ann Cloud at the Nez Perce Tribal Housing Authority Office at 208-843-2229.

# APR: Reporting on Program Year Progress

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## Section 2

1.1-1.10

1.1 Program Name and Unique Identifier:

**Management of 1937 Housing Act Properties: NPTHA 1**

1.2 Program Description:

This program provides the general operation and maintenance of our 1937 Housing Act properties which includes Low Rent, Mutual Help and Starter Home (a modified Mutual Help program).

\*Operations include fiscal management of all financial transactions, staff training & development, collection activities, procurement and maintenance of equipment, annual audit and maintain all insurances.

\*Maintenance includes routine and non-routine maintenance of units and common grounds, inspections of rental properties, and the assessment tenant damages.

Tenant occupancy and counseling activities will be conducted under the Housing Management Service Program and includes Low Rent, Mutual Help, and Starter Home units built with 1937 Housing Act funds.

1.3 Eligible Activity Number:

(2) Operation for 1937 Housing Act

1.4 Intended Outcome Number:

(6) Assist affordable housing for low income households.

1.5 Actual Outcome Number:

(6) Assist affordable housing for low income households.

## 1.6 Who Will Be Assisted

Low-income households while preference will be given to tribal members and then to other Native Americans. Homeownership on tribal trust land is restricted to tribal members. Moderate income families are not currently planned but may be assisted. Moderate income families will not receive the same benefits nor will assistance exceed 10% of grant funding.

## 1.7 Types and Level of Assistance:

Maintenance Department will provide labor, materials and contracts costs to maintain units including routine, non-routine and preventative maintenance tasks. A work order system will document all services provided to each unit, calculate costs and assess charges for excessive or tenant damages. Collection activities include extended payment agreements for delinquent rents and work order charges. A computerized tenant accounting system will track all financial transactions with the tenants and homebuyers. Annual inspections of rental units will be completed under this program.

## 1.8 APR: Describe the accomplishments for the APR in the 12-month program year.

\*Operations included fiscal management of all financial transactions with regular monthly reporting, staff training & development, collection activities, procurement and maintenance of equipment, completed annual audit and maintained all insurances.

\*Maintenance included routine, non-routine and preventative maintenance of units and common grounds; completed inspections of all rental properties, and assessment tenant damages.

## 1.9: Planned and Actual Outputs for 12-Month Program Year

Planned Number of Units to be Completed in Year Under this Program	Planned Number of Households To Be Served in Year Under this Program	Planned Number of Acres To Be Purchased in Year Under this Program	APR: Actual Number of Units Completed in Program Year	APR: Actual Number of Households Served in Program Year	APR: Actual Number of Acres Purchased in Program Year
111	0	0	115	0	0

## 1.10: APR: If the program is behind schedule, explain why. (24 CFR § 1000.512(b)(2))

N/A

## 2.1-2.10

### 2.1 Program Name and Unique Identifier:

**Housing Management Service: NPTHA 2**

## 2.2 Program Description:

This program will provide occupancy management and housing counseling for all of our affordable housing programs.

\*Occupancy management includes application intake, processing for eligibility, maintaining waiting lists, vacancy management, recertification, compliance with lease agreements, program rules, & regulations, conducting homebuyer inspections and file maintenance.

\*Provide Occupancy Management services for LIHTC projects as needed to support insufficient operating budget.

\*Housing counseling includes a comprehensive Tenant Rights & Responsibilities class, counseling for budgeting, lease compliance, housekeeping and home maintenance.

\*Other counseling services include application intake and processing for other programs for home repair and weatherization, referrals for outside resources for housing assistance.

\*Maintain and operate IHBG developed properties including tenant accounting and collection activities.

\*Coordinate services and provide referrals to other service agencies such as but not limited to NPT Social Services, Idaho Self-Sufficiency, Early Childhood Dev. Program, Community Action Partnership, Lapwai School District and local utility companies.

## 2.3 Eligible Activity Number:

(19) Housing Management Services

## 2.4 Intended Outcome Number:

(6) Assist affordable housing for low income households.

## 2.5 Actual Outcome Number:

(6) Assist affordable housing for low income households.

## 2.6 Who Will Be Assisted:

Low-income households. While preference will be given to tribal members and then to other Native Americans, homeownership on tribal trust land is restricted to tribal members. Moderate income families are not currently planned but may be assisted. Moderate income families will not receive the same benefits nor will assistance exceed 10% of grant funding.

2.7 Types and Level of Assistance:

Manage occupancy compliance for each home under management. Provide comprehensive housing counseling for self sufficiency in budgeting, managing rental or homebuyer costs, home maintenance & care and understanding lease agreements and compliance for all occupied homes.

2.8 APR: Describe the accomplishments for the APR in the 12-month program year.

\* Occupancy management included application intake, processing for eligibility, maintaining waiting lists, vacancy management, conducted annual and interim re-certifications; counseled on compliance with lease agreements, program rules, & regulations; conducted homebuyer inspections and file maintenance.

\* Provided Occupancy Management services for LIHTC projects as needed to support insufficient operating budget.

\* Housing counseling completed: 2 Rental Rights and Responsibilities classes with 6 participants; 35 Budget or Financial Education classes with 48 participants; and 20 maintenance classes with 231 participants.

\* Other counseling services include application intake and processing for other programs for home repair and weatherization programs; 102 referrals were made for outside resources for housing type assistance.

\* Maintained and operated IHBG developed properties including tenant accounting and collection activities.

\* Coordinated services provided referrals to other service agencies such as but not limited to NPT Social Services, Idaho Self-Sufficiency, Early Childhood Dev. Program, Community Action Partnership, Lapwai School District and local utility companies.

The number of units served include 1937 Housing Act and NAHASDA units.

2.9: Planned and Actual Outputs for 12-Month Program Year

Planned Number of Units to be Completed in Year Under this Program	Planned Number of Households To Be Served in Year Under this Program	Planned Number of Acres To Be Purchased in Year Under this Program	APR: Actual Number of Units Completed in Program Year	APR: Actual Number of Households Served in Program Year	APR: Actual Number of Acres Purchased in Program Year
	146	0		146	0

2.10: APR: If the program is behind schedule, explain why. (24 CFR § 1000.512(b)(2))

N/A



3.1-3.10

3.1 Program Name and Unique Identifier:

**Homebuyer Education Program: NPTHA 3**

3.2 Program Description:

This program includes comprehensive homebuyer education and counseling.

\* Education includes formal Homebuyer Education Class for Native homeownership, financial literacy, youth credit education, post purchase and foreclosure prevention.

\* Counseling includes case management for becoming mortgage ready under the NPTHA lease with option to purchase program, case management for mortgage application (including VA direct loans and other available mortgage type programs), individual credit counseling, and case management for NPTHA IDA program.

3.3 Eligible Activity Number:

(18) Other housing services

3.4 Intended Outcome Number:

(12) Other: Provide Homebuyer Education and Awareness

3.5 Actual Outcome Number:

(12) Other: Provide Homebuyer Education and Awareness

3.6 Who Will Be Assisted:

Low-income households. While preference will be given to tribal members and then to other Native Americans, homeownership on tribal trust land is restricted to tribal members. Moderate income families are not currently planned but may be assisted. Moderate income families will not receive the same benefits nor will assistance exceed 10% of grant funding.

3.7 Types and Level of Assistance:

Services include formal classes and individual counseling sessions.

3.8 APR: *Describe the accomplishments for the APR in the 12-month program year.*

Conducted 5 Homebuyer Education classes with 31 participants, 4 Money Basics classes with 17 participants, and 9 Youth Financial Education Classes with 76 students.



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Provide homebuying case management for 11 clients under lease option programs and provide home buying guidance for at least 36 other clients.

Planned Number of Units to be Completed in Year Under this Program	Planned Number of Households To Be Served in Year Under this Program	Planned Number of Acres To Be Purchased in Year Under this Program	APR: Actual Number of Units Completed in Program Year	APR: Actual Number of Households Served in Program Year	APR: Actual Number of Acres Purchased in Program Year
0	50	0		48	

3.10: APR: If the program is behind schedule, explain why. (24 CFR § 1000.512(b)(2))

N/A

4.1-4.10

4.1 Program Name and Unique Identifier:

**Senior Rehab: NPTHA 4**

4.2 Program Description:

This program provides essential home repair grants for low-income elder families.

4.3 Eligible Activity Number:

(16) Rehabilitation assistance to existing homeowners

4.4 Intended Outcome Number:

(3) Improve quality of substandard units

4.5 Actual Outcome Number

(3) Improve quality of substandard units

4.6 Who Will Be Assisted:

Low income elder tribal member homeowners.

4.7 Types and Level of Assistance:

Home repair grant for essential repairs up to \$4,500.

4.8 APR: Describe the accomplishments for the APR in the 12-month program year.

We approved 10 home repair grants; however, only completed 8 homes in 2017. The other two homes will be completed early in 2018 with the remaining 2017 budget for this category. We also completed three mini grants for small urgent repairs costing less than \$500.

4.9: Planned and Actual Outputs for 12-Month Program Year

Planned Number of Units to be Completed in Year Under this Program	Planned Number of Households To Be Served in Year Under this Program	Planned Number of Acres To Be Purchased in Year Under this Program	APR: Actual Number of Units Completed in Program Year	APR: Actual Number of Households Served in Program Year	APR: Actual Number of Acres Purchased in Program Year
10	0	0	8	0	0

4.10: APR: If the program is behind schedule, explain why. (24 CFR § 1000.512(b)(2))

N/A

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5.1-5.10

5.1 Program Name and Unique Identifier:

**Mortgage Finance Assistance: NPTHA 5**

5.2 Program Description:

Mortgage finance assistance for down payment and closing costs.

5.3 Eligible Activity Number:

(13) Down payment/closing cost assistance

5.4 Intended Outcome Number:

(2) Assist renters to become homeowners

**5.5 Actual Outcome Number:**

(2) Assist renters to become homeowners

**5.6 Who Will Be Assisted:**

Low-income tribal members purchasing a home within our service area.

**5.7 Types and Level of Assistance:**

Low income families will receive up to \$5,000 in down payment and closing costs. Other assistance includes appraisal and inspection fees.

**5.8 APR: Describe the accomplishments for the APR in the 12-month program year.**

Served 2 families eligible for mortgage finance assistance in 2017.

**5.9: Planned and Actual Outputs for 12-Month Program Year**

Planned Number of Units to be Completed in Year Under this Program	Planned Number of Households To Be Served in Year Under this Program	Planned Number of Acres To Be Purchased in Year Under this Program	APR: Actual Number of Units Completed in Program Year	APR: Actual Number of Households Served in Program Year	APR: Actual Number of Acres Purchased in Program Year
2	0	0	2	0	0

**5.10: APR: If the program is behind schedule, explain why. (24 CFR § 1000.512(b)(2))**

N/A

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**6.1-6.10**

**6.1 Program Name and Unique Identifier:**

**Individual Development Accounts Down Payment: NPTHA 6**

**6.2 Program Description:**

This program is a matched savings program for down payment and closing costs.

The program will provide \$2 towards every \$1 saved over a minimum six months and maximum 24 month period, up to \$5,000 in matching funds for down payment assistance.

Program requires completion of our homeowner education class.

6.3 Eligible Activity Number:

(13) Down payment & closing cost assistance

6.4 Intended Outcome Number:

(2) Assist renters to become homeowners

6.5 Actual Outcome Number:

(2) Assist renters to become homeowners

6.6 Who Will Be Assisted:

Low income tribal members purchasing or owning a home within our service area.

6.7 Types and Level of Assistance:

The program will provide \$2 towards every \$1 saved over a minimum six months and maximum 24 month period, up to \$5,000 in matching funds for down payment assistance.

Program requires completion of our homeowner education class.

6.8 APR: Describe the accomplishments for the APR in the 12-month program year.

4 families are actively saving in the IDA program for down payment. Two families completed their purchase in 2017 and utilized IDA for down payment.

Planned Number of Units to be Completed in Year Under this Program	Planned Number of Households To Be Served in Year Under this Program	Planned Number of Acres To Be Purchased in Year Under this Program	APR: Actual Number of Units Completed in Program Year	APR: Actual Number of Households Served in Program Year	APR: Actual Number of Acres Purchased in Program Year
1	0	0	2	0	0

6.10: APR: If the program is behind schedule, explain why. (24 CFR § 1000.512(b)(2))

N/A

7.1-7.10

7.1 Program Name and Unique Identifier:

**Individual Development Accounts Rehab: NPTHA 7**

7.2 Program Description:

The program will provide \$1 towards every \$1 saved over a minimum of three months and maximum of six months period, up to \$3,000 in matching funds for a home repair project.

Program requires completion of our homeowner education class.

7.3 Eligible Activity Number:

(16) Rehabilitation Assistance to Existing Homeowners

7.4 Intended Outcome Number:

(3) Improve quality of substandard units

7.5 Actual Outcome Number:

(3) Improve quality of substandard units

7.6 Who Will Be Assisted:

Low income tribal members owning a home within our service area.

7.7 Types and Level of Assistance:

The program will provide \$1 towards every \$1 saved over a minimum of three months and a maximum of six months period, up to \$3,000 in matching funds for a home repair project.

Program requires completion of our homeowner education class.

7.8 APR: *Describe the accomplishments for the APR in the 12-month program year.*

3 families are actively saving for the IDA program for home maintenance, 2 families have completed the IDA program for home maintenance and 2 more has been approved.

7.9: Planned and Actual Outputs for 12-Month Program Year



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Planned Number of Units to be Completed in Year Under this Program	Planned Number of Households To Be Served in Year Under this Program	Planned Number of Acres To Be Purchased in Year Under this Program	APR: Actual Number of Units Completed in Program Year	APR: Actual Number of Households Served in Program Year	APR: Actual Number of Acres Purchased in Program Year
3	0	0	2	0	0

7.10: APR: If the program is behind schedule, explain why. (24 CFR § 1000.512(b)(2))

N/A

8.1-8.10

8.1 Program Name and Unique Identifier:

**Crime Prevention: NPTHA 8**

8.2 Program Description:

- \* Maintain interactive relationships with Nez Perce Tribal Law Enforcement in housing community activities and reporting of any criminal or nuisance activity.
- \* Conduct quarterly safety meetings and fire drills for senior citizen apartment buildings.
- \* Enforce lease agreements promoting safe neighborhoods.
- \* Network with other programs and organizations to implement strategies to prevent crime and substance abuse.

8.3 Eligible Activity Number:

(21) Crime prevention and safety

8.4 Intended Outcome Number:

(11) Reduction in crime reports

8.5 Actual Outcome Number:

(11) Reduction in crime reports

8.6 Who Will Be Assisted:

The focus will be the NPTHA program assisted housing units; however, may result in a positive effect over adjacent neighbors and community areas.

8.7 Types and Level of Assistance:

Community meetings with crime and safety presentations, coordinating presentations from Nez Perce Tribal Law Enforcement and Nez Perce Tribe Safety Program, and one-on-one counseling on lease compliance.

8.8 APR: Describe the accomplishments for the APR in the 12-month program year.

Conduct 5 fire drills for the senior apartment buildings; conducted 5 senior meetings which include safety tips; continue to maintain interactive relationships with NPTH Law Enforcement to document crime or nuisance activities occurring in our neighborhoods. The NPTHA has implemented a more rigid pre-screening process. We continue to work with various agencies promoting health and safety activities, including but not limited to Adult Protection, Women’s Outreach, Later in Life, Law Enforcement, and Red Cross.

Planned Number of Units to be Completed in Year Under this Program	Planned Number of Households To Be Served in Year Under this Program	Planned Number of Acres To Be Purchased in Year Under this Program	APR: Actual Number of Units Completed in Program Year	APR: Actual Number of Households Served in Program Year	APR: Actual Number of Acres Purchased in Program Year
0	0	0	0	0	0

8.10: APR: If the program is behind schedule, explain why. (24 CFR § 1000.512(b)(2))

N/A

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9.1-9.10

9.1 Program Name and Unique Identifier:

**Infrastructure to Support Housing: NPTHA 9**

9.2 Program Description:



The NPTHA must develop new infrastructure to support any new housing developments. The NPTHA will complete infrastructure feasibility assessments on potential housing sites. The NPTHA will develop site plans and specifications for infrastructure and pursue appropriate funding sources.

9.3 Eligible Activity Number:

(24) Infrastructure to Support Housing

9.4 Intended Outcome Number:

(12) Other – Infrastructure to Support Housing

9.5 Actual Outcome Number:

(12) Other – Infrastructure to Support Housing

9.6 Who Will Be Assisted:

Infrastructure will be developed to support housing developments for low income families.

9.7 Types and Level of Assistance:

Current year funds will be utilized for planning and assessments on potential housing sites. Architects, engineers and other consultants will be utilized to complete assessments and site designs.

9.8 APR: Describe the accomplishments for the APR in the 12-month program year.

During 2017, we contracted with an engineer to provide site assessments and preliminary infrastructure costs for potential developments.

Planned Number of Units to be Completed in Year Under this Program	Planned Number of Households To Be Served in Year Under this Program	Planned Number of Acres To Be Purchased in Year Under this Program	APR: Actual Number of Units Completed in Program Year	APR: Actual Number of Households Served in Program Year	APR: Actual Number of Acres Purchased in Program Year
0	0	0	0	0	0

9.10: APR: If the program is behind schedule, explain why. (24 CFR § 1000.512(b)(2))

N/A

# Budgets

## Section 3

(2) Estimated Sources of Funding (NAHASDA § 102(b)(2)(C)(i)) (Complete the non-shaded portions of the chart below to describe your estimated or anticipated sources of funding for the 12-month program year. APR Actual Sources of Funding – Please complete the shaded portions of the chart below to describe your actual funds received. Only report on funds actually received and under a grant agreement or other binding commitment during the 12-month program year.)

SOURCE	IHP					APR					
	(A) Estimated amount on hand at beginning of program year	(B) Estimated amount to be received during 12-month program year	(C) Estimated total sources of funds (A + B)	(D) Estimated funds to be expended during 12-month program year	(E) Estimated unexpended funds remaining at end of program year (C minus D)	(F) Actual amount on hand at beginning of program year	(G) Actual amount received during 12-month program year	(H) Actual total sources of funding (F + G)	(I) Actual funds expended during 12-month program year	(J) Actual unexpended funds remaining at end of 12-month program year (H minus I)	(K) Actual unexpended funds obligated but not expended at end of 12-month program year
1. IHBG Funds	\$ 33,280	\$ 1,254,064	\$ 1,287,344	\$ 1,287,344	\$ 0	\$ 0	\$ 1,202,465	\$ 1,202,465	\$ 1,202,465	\$ 0	\$ 0
2. IHBG Program Income	\$ 702,241	\$ 231,115	\$ 933,356	\$ 241,694	\$ 691,662	\$ 970,071	\$ 220,816	\$ 1,190,887	\$ 73,664	\$ 1,117,223	\$ 0
3. Title VI	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
4. Title VI Program Income	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
5. 1937 Act Operating Reserves	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
6. Carry Over 1937 Act Funds	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0
LEVERAGED FUNDS											
7. ICDBG Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
8. Other Federal Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
9. LIHTC	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
10. Non Federal Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	\$ 735,521	\$ 1,485,179	\$ 2,220,700	\$ 1,529,038	\$ 691,662	\$ 970,071	\$ 1,423,281	\$ 2,393,352	\$ 1,276,129	\$ 1,117,223	\$ 0
TOTAL columns C & H, 2 through 10			\$ 933,356					\$ 1,190,887			

(3) Uses of Funding (NAHASDA § 102(b)(2)(C)(ii)) (Note that the budget should not exceed the total funds on hand. Actual expenditures in the APR section are for the 12-month program year.) (Insert as many rows as needed)

PROGRAM NAME (tie to program names in Section 3 above)	IHP				APR		
	(L) Prior year IHBG (only) funds to be expended in 12-month program year	(M) Total all other funds to be expended in 12-month program year	(N) Total funds to be expended in 12-month program year (L + M)	(O) Total IHBG (only) funds expended in 12-month program year	(P) Total all other funds expended in 12-month program year	(G) Total funds expended in 12-month program year (O+P)	
Management 37 Properties: NPTHA 1	\$ 786,115	\$ 241,694	\$ 1,027,809	\$ 835,961	\$ 73,664	\$ 909,625	
Housing Management Svc: NPTHA 2	\$ 186,197	\$ 0	\$ 186,197	\$ 177,935	\$ 0	\$ 177,935	
Homebuyer Education: NPTHA 3	\$ 42,061	\$ 0	\$ 42,061	\$ 33,229	\$ 0	\$ 33,229	
Senior Rehab: NPTHA 4	\$ 45,000	\$ 0	\$ 45,000	\$ 33,692	\$ 0	\$ 33,692	
MFA: NPTHA 5	\$ 10,000	\$ 0	\$ 10,000	\$ 10,000	\$ 0	\$ 10,000	
IDA Down payment: NPTHA 6	\$ 2,500	\$ 0	\$ 2,500	\$ 5,850	\$ 0	\$ 5,850	
IDA Rehab: NPTHA 7	\$ 10,000	\$ 0	\$ 10,000	\$ 7,013	\$ 0	\$ 7,013	
Crime Prevention: NPTHA 8	\$ 2,000	\$ 0	\$ 2,000	\$ 1,040	\$ 0	\$ 1,040	
Infrastructure to Support housing: NPTHA 9	\$ 100,000	\$ 0	\$ 100,000	\$ 0	\$ 0	\$ 0	
Planning and Administration	\$ 103,471	\$ 0	\$ 103,471	\$ 97,745	\$ 0	\$ 97,745	
Loan repayment – describe in 4 & 5 below.	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	
<b>TOTAL</b>	<b>\$ 1,287,344</b>	<b>\$ 241,694</b>	<b>\$ 1,529,038</b>	<b>\$ 1,202,465</b>	<b>\$ 73,664</b>	<b>\$ 1,276,129</b>	

## Other Submission Items

### Section 4

#### (1) Useful Life/Affordability Period(s)

- Housing units under management have a useful life of 20 years.
- Home repairs up to \$5,000 have a useful life of three years.
- Home repairs over \$5,000 have a useful life of five years
- Mortgage Finance Assistance up to \$5,000 has a useful life of five years
- New construction or assistance over \$20,000 has a useful life of 20 years.

#### (2) Model Housing and Over-Income Activities

No model or over income housing activities are planned during this current year.

#### (3) Tribal and Other Indian Preference

Does the Tribe have a preference policy?  Yes  No

For occupancy of rental units, preference is given to enrolled Nez Perce Tribal members and then other Native Americans. For homeownership programs, preference is restricted to Nez Perce Tribal members on tribal trust lands and for financial assistance.

#### (4) Anticipated Planning and Administrative Expenses

Do you intend to use more than 20% of your current grant for Planning and Administration?  Yes  No

#### (5) Actual Planning and Administration Expenses

Did you expend more than 20% of your current grant for Planning and Administration?  Yes  No



# Indian Housing Plan Certification

## Section 5

- (1) In accordance with applicable statutes, the recipient certifies that: It will comply with Title II of the Civil Rights Act of 1968 in carrying out this Act, to the extent that such title is applicable, and other federal statutes.  Yes  No
- (2) In accordance with 24 CFR 1000.328, the recipient receiving less than \$200, 000 under FCAS certifies that: There are households within its jurisdiction at or below 80 percent of median income.  Yes  No  N/A
- (3) The following certifications will only apply where applicable based on program activities.  Yes  No  N/A
- a. It will maintain adequate insurance coverage for housing units that are owned and operated or assisted with grant amounts provided under NAHASDA, in compliance with such requirements as may be established by HUD;
- b. Policies are in effect and are available for review by HUD and the public governing eligibility, admission, and occupancy of families for housing assisted with grant amounts provided under NAHASDA; and  Yes  No  N/A
- c. Policies are in effect and are available for review by HUD and the public governing rents charged, including the methods by which such rents or homebuyer payments are determined, for housing assisted with grant amounts provided under NAHASDA; and  Yes  No  N/A
- d. Policies are in effect and are available for review by HUD and the public governing the management and maintenance of housing assisted with grant amounts provided under NAHASDA; and  Yes  No  N/A

# Trial Wage Rate Certification

## Section 6

You certify whether you will use tribally determined wages, Davis-Bacon wages, or HUD determined wages. Check only the applicable box below:

- (1)  You will use tribally determined wage rates when required for IHBG-assisted construction or maintenance activities. The Tribe has appropriate laws and regulations in place in order for it to determine and distribute prevailing wages.
- (2)  You will use Davis-Bacon or HUD determined wage rates when required for IHBG-assisted construction or maintenance activities.
- (3)  You will use Davis-Bacon or HUD determined wage rates when required for IHBG-assisted construction except for the activities described below.
- (4) List the activities using tribally determined wage rates: N/A

# Self – Monitoring

## Section 7

- (1) Do you have a procedure and/or policy for self-monitoring?  Yes  No
- (2) Pursuant to 24 CFR § 1000.502 (b) where the recipient is the TDHE, did the TDHE provide periodic progress reports including the self-monitoring report, Annual Performance Report, and audit reports to the Tribe?  Yes  No
- (3) Did you conduct self-monitoring, including monitoring sub-recipients?  Yes  No

Self-Monitoring Results.

NPTHA SELF-MONITORING SUMMARY: 2016

SELF - MONITORING PLANS

**Although there were no non-compliance issues to report, we utilize the self-monitoring tools to improve procedures.**

Section 1

[Organization and Structure Monitoring Plan](#)

Completed: No Violations

Section 2

[Admissions and Occupancy Monitoring Plan](#)

Completed: No Violations

[Occupancy Review Form](#)

Completed: No Violations

[Occupancy Tenant Files Review Forms](#)

Completed: No Violations

[Section 504 Accessibility Monitoring Plan](#)

Completed: No Violations

Section 3

[Financial and Fiscal Management Monitoring Plan](#)

Completed: No Violations

[Appendix 1 - Finance System Controls](#)

Completed: No Violations

[Appendix 2 - Cash Management](#)

Completed: No Violations

[Appendix 3 - Indirect Costs Cost Allocation](#)

Does Not Apply

[Appendix 4 - Reserve Balances](#)

Completed: No Violations

[Appendix 5 - TDCs](#)

Does Not Apply

[Appendix 6 - Program Income](#)

Completed: No Violations

[Appendix 7 - Investments](#)

Does Not Apply

[Appendix 8 - Insurance](#)

Completed: No Violations

Section 4

[Environmental Review Compliance](#)

Completed: No Violations

[Procurement and Contract Administration](#)

Completed: No Violations

[Maintenance and Inspection Monitoring Plan](#)

Completed: No Violations

Section 5

[Labor Standards Monitoring Plan](#)

Completed: No Violations

[Draft Lead-Based Paint Monitoring Plan](#)

Completed: No Violations

[Relocation and Real Property Acquisition](#)

Completed: No Violations



Section 6

APR and IHP Compliance

Completed: No Violations

Subrecipient Agreements

Does Not Apply

IHBG Self-Monitoring Plan

Completed: No Violations

Other Programs (ICDBG, ROSS & RHED/RIF) Monitoring Plan

Completed: No Violations

# Inspections

## Section 8

Results of Inspections					
(A) Activity	(B) Total number of units	(C) Units in standard condition	(D) Units needing rehabilitation	(E) Units needing to be replaced	(F) Total number of units inspected
(1) 1937 Housing Act Units:					
a. Rental	89	89	0	0	89
b. Homeownership	26	24	0	0	24
c. Other	0	0	0	0	0
<b>1937 Act Subtotal</b>	<b>113</b>	<b>113</b>	<b>0</b>	<b>0</b>	<b>113</b>
(2) NAHASDA Units					
a. Rental	27	27	0	0	27
b. Homeownership	6	6	0	0	6
c. Rental Assistance	0	0	0	0	0
d. Other	0	0	0	0	0
<b>NAHASDA Subtotal</b>	<b>33</b>	<b>33</b>	<b>0</b>	<b>0</b>	<b>33</b>
<b>Total</b>	<b>146</b>	<b>146</b>	<b>0</b>	<b>0</b>	<b>146</b>

(1) Did you comply with your inspection policy?

Yes

No

(2) If no, why not?

N/A

## Audits

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### Section 9

This section is used to indicate whether an Office of Management and Budget Circular A-133 audit is required, based on a review of your financial records.

Did you expend \$750,000 or more in total Federal awards during the APR reporting period?       Yes       No

If Yes, an audit is required to be submitted to the Federal Audit Clearing house and your Area Office of Native American Programs.

If No, an audit is not required.

## Public Accountability

### Section 10

- (1) Did you make this APR available to the citizens in your jurisdiction before it was submitted to HUD (24 CFR § 1000.518)?  Yes  No
- (2) If you are a TDHE, did you make this APR available to the Tribe (24 CFR § 1000.512)?  Yes  No

## Jobs Supported by NAHASDA

### Section 11

Indian Housing Block Grant Assistance (IHBG)	
(1) Number of <b>Permanent</b> Jobs Supported	18
(2) Number of <b>Temporary</b> Jobs Supported	3